

HCCC #241 Board Zoom Meeting

Monday July 20, 2020

Attendees: Jean Whalen, Debra McLellan, Robyn Elliott, Chris Davis, Cheryl Hebb, Don Buck

Absent: Brad Miller

No amendments to the agenda

AGM – Looking to have the AGM meeting in September. Canmar is waiting to hear back from the Christ Church with available dates. We are looking at Wednesday evenings in September, of course, dependent on the pandemic. We will need to have some safety protocols in place, spacing of the chairs for physical distancing, hand sanitizer at the door, mandatory wearing of masks. We will ask that attendees RSVP to confirm we will have enough in attendance for quorum. Will check on feasibility to set up some type of call in for owners to attend the AGM remotely. However, will require an internet connection to do so, not sure if the location has that available.

Garage cleaning has been scheduled and the notice has gone out to all owners.

Exterior work: Caulking is currently being repaired. The repointing work is about 37% completed and the cleaners will clean the exterior glass once the repointing is completed. The roofers will come back to clean the grounds after all the other work is finished. Will be another 2 weeks at least depending on scheduling and weather. Canmar will send an email out to owners with an update on the work.

There has been a formal complaint that is being addressed. Canmar has dealt with the complaint. Canmar will send all the information on the complaint to the lawyer for a response in the form a letter to the complainant. Once this has been done, the lawyer will confirm with the board that the issue has been dealt with.

Canmar to follow up on a prior complaint to ensure this has been resolved.

The board is to submit any suggestions on amending and or updating the common element rules by Wednesday, July, 22. If any changes are suggested, our lawyer will draft a letter for the board to review to be sent out to unit owners.

Pest control. There are a couple of wasp nests on the building, we will let Patrick know so he can contact pest control to deal with them.

Our next meeting will hopefully be our AGM. Canmar will email the board with available dates and times.

Meeting adjourned.

These minutes were not approved.