

HCC #241

Board meeting : Nov 5, 2018

Present: Robyn Elliot, Brad Miller, Jean Whalen, Chris Davis, Cheryl Hebb, Canmar (Tim) , Superintendent Richard MacQueen

Regrets : Debra McLellan

1) Moved by Jean whalen, 2nd by Cheryl Hebb minutes from sept 17/2018 be approved. Motion carried .

2) moved by Jean Whalen, 2nd by Chris Davis that agenda with deferral of cheryl hebb's report be approved. Motion carried .

Superintendent's report :

Spindle was fixed in the pump . request notice be sent by tim to residents to notify richard of any issues with heat and to keep thermostat at 20 C during cold months .. Recycled Clothes are being removed every 2 weeks .Other recycles are to be returned weekly and furnace room will be cleared out . Fire alarm tested today and elevator checked . Unable to find tile that matches lobby . Completed paint touch ups in 306 . Last storage box has been painted . Pest control reports no mice found in traps and they continue to inspect monthly . Vent at garage door not getting power, part has been ordered . Lightbulbs on 3rd and other floors will be changed to make brighter .

Canmar :

Our statutory obligations have been met . There are no new residents since last meeting . Unit 404 needs moulding finished . There has been one request for an upgrade (unit 211-approval pending) . Fire alarm testing completed .

In progress: Still awaiting approval of Fire plan by dept . a company has been contacted to come up with a plan for scaffolding to get to roof for any repairs after inspection complete Canmar is currently looking for a company to do the inspection . Lobby tile that was broken will be replaced . Paint to be cleaned in garbage room . Coastal to be called to repair bricks at exit door (vic road) . Mortar between bricks at 410 will be replaced . Work order will be prepared to repair/replace garage bumper pads . The new lobby decor will be completed once painting has been completed .

Budget: condo fees will remain the same . . Snow removal fee will remain the same . Moved by c. davis , 2nd by J whalen that fees remain the same . Motion carried . notice to be sent to unit owners .

New business : Canmar's contract was renewed for another year .

Other business : none