

HCC #241 - Minutes - March 22, 2018

Present: Jean Whalen, Chris Davis, Robyn Elliott, James Halliday, Debra Mclellan, Tim (Canmar),
Superintendent (Richard Mackinnon)

Absent: Brad Miller

meeting was called to order at 6:05 pm ; the agenda was approved with no additions .

Minutes of January 29, 2018 , moved by Jean Whalen, 2nd by Chris Davis approved as read. motion carried .

Superintendent's report :

- 1) litter of cigarette butts has stopped
- 2) responded to a dog barking complaint in 210 . dog is in training, but board requested super return to follow up and ask what are future plans to resolve .
- 3) residents are removing items from the garage . the storage boxes are being painted . 508 awaiting approval from owner .
- 4) temperature has been turned down in garage . no noticeable difference .
- 5) parking infractions - the super has been calling 311
- 6) super continues to pick up trash around the building
- 7) elevator mat had to be cleaned
- 8) camera in garage is working .
- 9) window in 404 still leaking . super to caulk or replace .
- 10) paint for lobby - designer from Kent to be called
- 11) glass for balconies has been ordered ; contractor to be called for 202 deck slipping
- 12) garage door mirror - one for "outside" will be ordered .
- 13) Victoria road door . moved by Jean Whalen, 2nd by James a new door be purchased (1/2 glass) . motion carried .
- 14) Outdoor light (industrial grade) to be ordered for balconies . Tim to email board with several choices .
- 15) Fire Plan - super completing template .

CANMAR:

- 1) statutory obligations paid to date .
- 2) no new owners/tenants
- 3) no requests for renovations
- 4) no carper qotes obtained ; super reported no one contacted him . Tim to follow up asap .
- 5) canmar to check to see if panels arrived to fix balcony of 202 . deck must be fixed before glass installed . this to be done and repoted on next meeting .
- 6) LED/batteries : canmar to contact a crtified electrician and tim to report in one week .
- 7) metro burner did not find anything wrong with our system . we only have certain size pipes to circulate water . Over time equipment wears out . This will continue to be monitored .

Finacial Update :

next quarterly is end of march . tabled to next meeting .

Bylaws :

Table until june to discuss opinion and then give notice of a special meeting .

Recycle Fund :

James halliday reported \$700.00 spent for chair and painitings .

New Busisness:

Possible topics were discussed for our AGM . eg. review of fireplan, or general fire safety bu fire inspector .

AGM : May 16th at 7pm (now changed to may 17th at 6pm.)

Next meeting : june, specific date to be set after AGM .